

**Commissioners of St. Mary's County Meeting Agenda (Tuesday, October 3, 2017)**  
*Generated by Sharon Ferris on Thursday, October 5, 2017*

**1. JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND THE COMMANDING OFFICER, NAS, PATUXENT RIVER - ENCROACHMENT MITIGATION AND PREVENTION**

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Gretchen Hardman, Southern Maryland Intergovernmental Representative, Office of the Governor  
Chris Kaselemis, Director, Dept. of Economic Development  
Arthur Sheppard, Director, Dept. of Recreation and Parks  
John Deatrack, Director, Dept. of Public Works and Transportation

Captain Jason Hammond, Commanding Officer, Naval Air Station  
Captain Cox, Executive Officer, Naval Air Station  
Sabrina Hecht, CPLO, Naval Air Station  
CDR Watanabe, Public Works Officer, Naval Air Station  
Ken Barbour, AICUZ/Naval District Washington  
Melanie Anderson, ATR SO, Naval Air Systems Command  
Chris Jarboe, ATR SO, Naval Air Systems Command  
Patrick Gordon, Public Affairs Officer, Naval Air Station  
Nancy Krasnesky, AMBH, Naval Facilities Engineering Command  
Lindsay Tempison, ATR SO, Naval Air Systems Command  
Ashley Raley, ATR SO, Naval Air Systems Command  
Grant Harter, Wildlife Services, United States Department of Agriculture

The Commissioners met with the Commanding Officer and representatives of NAS Patuxent River at 9:00 am in the Frank Knox Employment Development Center, NAS, Patuxent River for the semi-annual Encroachment Mitigation and Prevention Meeting.

Topics covered at the meeting included updates on: Bird/Wildlife Aircraft Strike Hazards (BASH); Joint Land Use Study; Incubator Update; Navy Readiness and Environmental Protection Integration (REPI) Program. Following the updates, Captain Hammon discussed Transportation/Traffic Congestion and ideas the base is pursuing to alleviate the situation.

## **2. WELCOME** - Chesapeake Building, Leonardtown

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:15 am in the Chesapeake Building meeting room, Governmental Center.

### **Approval of Consent Agenda**

I move to approve the consent agenda, which includes minutes of the September 26, 2017, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E. O'Connor

## **3. PUBLIC HEARING - PROPOSED HAZARD MITIGATION PLAN**

Commissioner President Guy called the meeting to order at 11:16 am.

**Present:** Bob Kelly, Chief Information Officer, Dept. of Emergency Services & Technology

Notice of Public Hearing was placed in the Enterprise on September 22 and 29, 2017. The updated Hazard Mitigation Plan was posted on the County web site. The Federal Emergency Management Agency provided guidance to ensure local jurisdictions plans are supported in the state plans.

Commissioner Guy opened the public hearing for public comment. There were no public comments so Commissioner President Guy closed the public hearing for comment, stating that the record would remain open for public comment for an additional seven days then closed the public hearing at 11:22 am.

#### **4. PROCLAMATIONS**

Proclamations were presented for:

- A. **Hispanic Heritage Month**
- B. **Domestic Violence Awareness Month Proclamation**
- C. **National 4-H Week**
- D. **Retirement of Denise Cargill**

#### **5. MAIN AGENDA ACTION ITEMS**

##### **A. HUMAN RESOURCES - Sheriff's Office Retirement Plan 13th Amendment Decision**

**Present:** Catherine Pratson, Director, Dept. of Human Resources

On June 22, 2017 the Sheriff's Office Retirement Board of Trustees approved a motion to amend the Sheriff's Office Retirement Plan through a thirteenth amendment. On September 12, 2017 a public hearing was held with no public comments received at the hearing or during the seven day open comment period.

I move to approve the Sheriff's Office Retirement Plan Thirteenth Amendment as presented and that the Thirteenth Amendment be subsequently incorporated into the Sheriff's Office Retirement Plan document.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **6. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR OCTOBER 17 & 24, 2017.** There will be no meeting on October 10, 2017.

**B. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - ENSB 9-1-1 Trust Fund Spending Plan FY18**

I move to accept the Grant Award from the ENSB 911 Trust Fund Project MD1838 from the Emergency Numbers Systems Board on behalf of the Department of Emergency Services & Technology for the total amount of \$152,800 and approve the budget amendment increasing the Project budget by \$52,800 and also approve the Commissioner President to execute all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. DEPT. OF RECREATION & PARKS - Wicomico Shores Golf Course Plan of Action for Major Projects**

MOTION 1: I move to approve the budget amendment to transfer funds from the FIN18 account to the Recreation Facility and Park Improvements (RP1803) project to cover costs of reconstructing nine (9) bunkers at the Wicomico Shores Golf Course.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

MOTION 2: I move to approve the proposed plan of action for future Wicomico Shores Golf Course Improvements subject to sufficient future appropriations and have the Commissioner President sign the related documents."

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**D. DEPT. PUBLIC WORKS AND TRANSPORTATION - ADC Grant Commitment Letter**

I move to approve the revision to the CIP sheet and authorize the Commissioner President to sign the Commitment Letter to the State for the Adult Detention Center Upgrades, Housing and Medical Units project (PF-1706).

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan  
Nay: Commissioner John E. O'Connor

**E. DEPT. OF ECONOMIC DEVELOPMENT - Tourism and Hospitality Master Plan Next Steps**

**Present:** Chris Kaselemis, Director, Dept. of Economic Development

The concept of transitioning Tourism from the Department of Economic Development to an external tourism entity was presented. Suggested benefits would be the opportunity for more resources, flexibility with manpower and compensation, and less bureaucracy. The strategy for creating an external entity was explained. Mr. Kaselemis will return to request action on this subject at a future meeting.

## **F. OFFICE OF THE COUNTY ADMINISTRATOR - Candidate Information**

**Present:** Dr. Rebecca Bridgett, County Administrator

Dr. Bridgett proposed a structured process to communicate and share information with candidates running for Commissioners of St. Mary's County in the 2018 election.

I approve the procedure for distributing information to the Commissioner candidates.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

## **7. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week.

## **8. EXECUTIVE SESSION**

### **A. REAL PROPERTY**

Present: James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:25 pm - 1:28 pm

Purpose: To discuss the purchase or disposition of real property.

### **B. REAL PROPERTY**

Present: James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
John Deatrick, Director, Dept. of Public Works & Transportation  
Gary Whipple, Capital Projects Manager, Dept. of Public Works & Transportation

Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:29 pm - 1:42 pm

Purpose: To discuss the purchase or disposition of real property.

### **C. REAL PROPERTY**

Present: James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Chris Kaselemis, Director, Dept. of Economic Development  
George Sparling, County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:44 pm - 1:55 pm

Purpose: To discuss the purchase or disposition of real property.

### **D. REAL PROPERTY**

Present: James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Chris Kaselemis, Director, Dept. of Economic Development  
George Sparling, County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 1:56 pm - 2:27 pm

Purpose: To discuss the purchase or disposition of real property.

## **E. PERSONNEL**

Present: James R. Guy, President  
Michael L. Hewitt, Commissioner  
Tom Jarboe, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Catherine Pratson, Director, Human Resources

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 2:28 pm - 3:05 pm

Purpose: To discuss personnel issues.

## **9. ADJOURN**

The meeting adjourned at 3:05 pm.

Minutes Approved by the Commissioners of St. Mary's County on 10/17/17

SLF

Sharon Ferris, Senior Administrative Coordinator  
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